
WEBSITE

From Jennifer Kelly <countyclerk@houghtoncounty.gov>

Date Wed 7/16/2025 12:16 PM

To Board of Commissioners <boc@houghtoncounty.net>; Chelsea Rheault <chelsea@houghtoncounty.gov>

 1 attachment (238 KB)

MQT CO EXAMPLE OF WEBSITE.pdf;

I happen to come across the attached on Marquette's website. I get questions often why we don't have information on the website on many different topics. The attached sure has a lot of info. I know we don't have a lot of what Marquette has, but the stuff that we do, I think it would be great to have it on our website under 1 page for anyone to view things very quickly.

I'd be happy to type it up if you wish to have something like this on the website?

Have a good day!

If you have any questions, or need further assistance, please let me know.

Sincerely,

Jennifer Kelly
Houghton County Clerk/Register of Deeds
401 E. Houghton Avenue
Houghton, MI 49931
(906)482-1150

APPOINTED BOARDS AND COMMISSIONS OF THE MARQUETTE COUNTY BOARD OF COMMISSIONERS

The Marquette County Board of Commissioners, in an effort to familiarize the public with the various boards and commissions appointed by the County Board provides this summary of the functions, composition and terms of office of each board and commission. The Marquette County Board of Commissioners encourages interested and qualified individuals to apply for the available positions.

AGING SERVICES ADVISORY COMMITTEE

The Committee will advise the Board of Commissioners on services that should receive funding from the county senior services millage. The Committee shall provide opportunities for involvement by individuals with geriatric and senior care knowledge and experience. The Committee shall exchange, discuss, review, and gather information on aging issues to assist in developing recommendations to the Board of Commissioners. The Committee shall consist of eight members appointed to two-year terms as follows: 1 professional from the field of geriatrics, 1 social service professional, 1 person knowledgeable about business and financial management, 1 county commissioner ex-officio, 4 persons with a demonstrated awareness, concern, and interest in improving services to the aging.

AIRPORT ADVISORY BOARD

The Airport Advisory Board is established by the County Board to advise the Director of Operations and the County Board on policy and programs of the Airport. The committee shall consist of seven (7) members appointed to two year terms as follows: 1 County Commissioner, 1 Representative of the Sawyer Control Tower, 1 Representative of the Fixed Base Operator, 1 Representative of General Aviation, 1 Representative from the Airlines, and 2 Representative at Large.

AIRPORT ZONING BOARD OF APPEALS

Any construction or establishment of new land uses within 10 miles of Sawyer International Airport requires an Airport Zoning Compliance Permit. If a permit is denied, the applicant may appeal this decision to the Airport Zoning Board of Appeals (AZBA). The AZBA holds public hearings where evidence is presented and testimony given in order to determine if waiver from the literal interpretation of the Airport Zoning Ordinance can be granted without endangering public safety or being contrary to the public interest. The Board holds a scheduled annual organizational meeting with subsequent meetings being at the call of the chair as hearing requests are received. (3-year terms).

BOARD OF CANVASSERS

The Board of Canvassers reviews and certifies the election results by precinct for all local, state, and federal elections, and also oversees any recounts. The Board of Canvassers consists of four members, two Democrats and two Republicans, nominated by their political parties and appointed by the County Board to 4-year terms. The County Clerk acts as Secretary to the Board of Canvassers.

BOARD OF HEALTH

The Health Board governs the operations of the Marquette County Health Department through its director, and also acts as the Board of Appeals for all water, sewer, or health permit appeals received by the Health Department. It is a seven-member body six of which are appointed to 3-year terms of office. Both sexes should be represented. One member must be a doctor of medicine or a doctor of osteopathy, and one member must be a County Commissioner (1-year term).

BROWNFIELD REDEVELOPMENT AUTHORITY

The Marquette County Brownfield Redevelopment Authority was created on August 3, 2010 under the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended. The Authority consists of 8 members representing the following categories: Marquette County Economic Development Corporation; Marquette County Planning Commission; Economic/Property Developer; Local Government Representative; Real Estate; Engineering/Construction; County Treasurer; County Commissioner, serving staggered 3-year terms. Per the Authority's bylaws, the intent of the authority is to facilitate the implementation of Brownfield plans relative to the designation and treatment of qualified Brownfield Redevelopment projects, educate the public and promote the benefits of the Brownfield Program throughout Marquette County to encourage revitalization of environmentally distressed areas, determine the captured taxable value of each parcel of eligible property, and pursue avenues to sustain, supplement, or enhance the program either through grants or other means.

BUILDING CODE BOARD OF APPEALS

This Board is a five-member board appointed for 2-year terms which hears appeals regarding Building Code Department decisions and may allow variances in certain areas.

CENTRAL DISPATCH POLICY BOARD

This Board is an 10-member board comprised of one (1) County Commissioner; one (1) Marquette County Sheriff representative; one (1) Michigan State Police representative; one (1) City of Marquette representative; one (1) City of Ishpeming/City of Negaunee (combined) representative; one (1) Marquette County Township Association representative; one (1) Marquette County Law Enforcement Administrator's Association representative; one (1) Marquette County Firefighter's Association representative; one (1) Medical Control Authority representative; one (1) Emergency Medical Service representative. This Board oversees the operation of the Marquette County Central Dispatch Communications System. Terms are three years with the exception of the County Commissioner who shall serve a one-year term.

COMMUNITY CORRECTIONS ADVISORY BOARD

The Community Corrections Advisory Board is a 15-member body responsible for developing the comprehensive Community Corrections Plan and applying for grant funding through the Office of Community Corrections within the Michigan Department of Corrections in order to carry out the plan through its Coordinator. Seven are designated by law from various County Department Heads. Eight are appointed in the following categories: Police Chief, Communications/Media, Service Area (Up to 3), Business, Criminal Defense, Workforce Development and General Public (2). The CCAB oversees such programs as cognitive behavior therapy, substance abuse and pretrial services which includes a tether program.

CUPPAD

CUPPAD is a regional planning commission serving the 6 central counties of the U.P. (Alger, Delta, Dickinson, Marquette, Menominee & Schoolcraft). The basic purpose of the CUPPAD Regional Commission is to foster cooperative analysis, planning and action for economic, social, and physical development and conservation within the central U.P. The Commission partners with our local units of government and a number of economic development organizations in its efforts to strengthen the local economy.

DEPARTMENT OF HUMAN SERVICES BOARD

The Department of Human Services Board is a three-member body appointed to 3-year terms. Two of the appointments are made by the County Board, and the remaining appointment by the Governor through the Director of the State Department Human Services. The DHS Board directs the operations of social services through its director and its responsible for maintaining and operating the Marquette County Medical Care Facility.

ECONOMIC DEVELOPMENT CORPORATION OF MARQUETTE COUNTY

This is a nine-member body responsible for encouraging the development of our local economy by implementing programs through its director. Seven members are appointed to 6-year staggered terms in the following categories: Manufacturing, Hospitality and Retail, Medical Service, Individuals and Organizations, Financial, Utilities and Transportation, and Developers. Two members are County Commissioner, appointed to 1-year terms.

FORESTRY COMMISSION

The Forestry Commission is a sub-committee of the Planning Commission and consists of three members of the Planning Commission one of which is a County Commissioner. The Forestry Commission manages timber resources on County owned lands and has budgetary responsibility for County recreation facilities.

JURY BOARD

The Jury Board consists of three qualified electors of the County appointed by the County Board of Commissioners on recommendation of the circuit judges of the judicial circuit in which the County is situated, not more than 2 of whom shall be members of the same political party. The appointments shall be for 6-year terms. The Jury Board shall select from a list that combines the driver's license list and the personal identification cardholder list the names of persons to serve as jurors for the Marquette County Court System (Circuit Court, District Court, Probate Court).

LAND BANK AUTHORITY

The Marquette County Land Bank Authority was formed in May 2009. The mission of the Marquette County Land Bank Authority is to work collaboratively with local governmental units and community organizations, in finding the best way to return tax-foreclosed properties to the tax roll.

MARQUETTE COUNTY TRANSIT AUTHORITY

This is an eleven-member body responsible for governing the County-wide transportation system through its Director. Four of its members are nominated by the Township Association, and the rest are nominated by their respective City Councils with four from Marquette, two from Ishpeming, and one from Negaunee. There must be two nominees per vacancy from which the County Board appoints members to a 3-year term.

MARQUETTE COUNTY MEDICAL EXAMINER

The County Medical Examiner is responsible for the office of County Medical Examiner and investigates the cause and manner of death of an individual if the individual dies by violence, the individual's death is unexpected, or the individual dies unattended by a nurse or physician under some circumstances. County Medical Examiners must be physicians licensed to practice in Michigan. The position is for a four-year term.

PATHWAYS (COMMUNITY MENTAL HEALTH BOARD)

The Pathways Board governs the operations of the Mental Health Program in Alger, Delta, Luce, and Marquette Counties. The composition of the board includes representatives of providers of mental health recipients or consumers of mental health services, agencies and occupations having a working involvement with mental health services, and the general public. It is a twelve-member body with up to six being public official members and the remainder being private citizens. A public official is defined as someone who works 20 hours or more per week for federal, state, or local government. Six of the appointments are made by the Marquette County Board, four made by the Delta County Board, one by the Alger County Board, and one by the Luce County Board to 3-year terms.

PLANNING COMMISSION

The Marquette County Planning Commission consists of seven members* one of which must be a County Commissioner. Its main duty is to carry out the county comprehensive plan. The Planning Commission is also involved in solid waste issues and recreational planning. Each member is appointed to a 3-year term.

**The Marquette County Board of Commissioners at their December 14, 2010 meeting adopted the Marquette County Planning Commission Ordinance adding a 7th member to the Marquette County Planning Commission. It is the intent of the County Board to fill the vacancy with representation of an educational interest. The initial term is for one year.*

REMONUMENTATION PEER GROUP

The "Peer Group" is a six-member committee appointed to staggered 3-year terms whose purpose is to ratify corners established under the County's Monumentation/Remonumentation Plan. One member must be a licensed surveyor and a public employee, three members must be licensed surveyors from the private sector, one public member who is not a licensed surveyor must represent geographic information systems or the land management community, and one member is the County Remonumentation Representative. Two alternates will also be chosen from qualified licensed surveyor applicants.

ROAD COMMISSION

The County Road Commission is a five-member body appointed to 6-year terms. It is the governing body of the road and highway transportation system in the County and as such is responsible for carrying out the duties imposed by state law and by the County Board.

MARQUETTE COUNTY SOLID WASTE AUTHORITY

The Solid Waste Authority is a seven-member board with three members appointed by the Marquette County Board of Commissioners to staggered 3-year terms. The remaining members are appointed by the City of Marquette (two), one authority appointment, with the Chairperson being from Sands Township. The Authority assumes the responsibilities and obligations, undertakings and disposition for Marquette County municipalities under an Interlocal Agreement for the operation and management of the Solid Waste Management System Facility.

Central Upper Peninsula Materials Management Planning Committee

The Central Upper Peninsula Materials Management Planning Committee (MMPC) covers the six Central UP Counties and oversees the Multi-County Materials Management Plan. The MMPC has a minimum eleven-member board consisting of mandatory members, as required by MCL 324.11572(4) and nominated by CUPPAD, with the option of an additional two members per county whom are an elected official of their county or a municipality in their county and a representative from a business that generates managed materials within their county. Total Committee make-up is up to twenty-three members. Initial appointments to the MMPC will consist of five-year terms. Their immediate successors shall be appointed for 2-, 3-, 4-, or 5-year terms such that, as nearly as possible, the same number are appointed for each term length. Subsequently, members shall be appointed for terms of 5 years. Members may be reappointed.

- A representative of a materials recovery facility operator that provides service in the planning area.
- A representative of a composting facility or anaerobic digester operator that provides service in the planning area.
- An elected official of a county in the planning area.
- An elected official of a township in the planning area.
- A representative of a business that generates managed materials in the planning area.

- A representative of the regional planning agency whose territory includes the planning area (CUPPAD).

An application must be on file to be considered for appointment by the Marquette County Board of Commissioners. Application forms are available in the County Clerk's Office 234 W. Baraga Avenue, Marquette, MI 49855. Phone (906)225-8330.

An application form is available from the website. www.mqtco.org

LINDA K. TALSMA
MARQUETTE COUNTY CLERK

Proposal for:
Houghton County MI
June 02, 2025
Quoted by: Michael VanHal

Software and Services for BS&A Cloud



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade - Cloud Modules – Annual Fee

Financial Management		
GL-General Ledger		\$7,305.00
AP-Account Payable		\$5,895.00
CR-Cash Receipting		\$6,245.00
AR-Account Receivables		\$5,375.00
	Total	\$24,820.00
Personnel Management		
PR-Payroll		\$10,090.00
	Total	\$10,090.00
Community Development		
BD-Building Department		\$13,695.00
	Total	\$13,695.00
Property		
ASG-Assessing		\$13,495.00
TX-Tax		\$11,200.00
PREA-PRE Audit		\$1,895.00
DLQ-Delinquent Tax		\$15,790.00
	Total	\$42,380.00
	Subtotal	\$90,985.00

New Purchase - Cloud Modules - Annual Fee

Personnel Management

HR-Human Resources	\$7,130.00
TS-Timesheets	\$5,430.00
Total	\$12,560.00

Subtotal	\$12,560.00
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Data Conversions/Database Setup

HR-Manual Database Setup	\$3,975.00
Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to Employees	
Total	\$3,975.00

Data Conversions/Database Setup

No Conversion or Database Setup for:
TS-Timesheets

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

Total	\$35,455.00
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Implementation and Training

- \$1,325/day
- Days quoted are estimates; you are billed for actual days used
- Training days quoted/billed in full day increments only

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Setup Days

ITS Setup - FM	Setup Days: 3	\$3,975.00
ITS Setup - HRIS	Setup Days: 4	\$5,300.00
ITS Setup - CD	Setup Days: 2	\$2,650.00
ITS Setup - Property	Setup Days: 2	\$2,650.00

Total Setup Days: 11

Subtotal: \$14,575.00

Training Days

ITS Training - FM	Training Days: 8	\$10,600.00
ITS Training - HRIS	Training Days: 16	\$21,200.00
ITS Training - CD	Training Days: 8	\$10,600.00
ITS Training - Property	Training Days: 8	\$10,600.00

Total Training Days: 40

Subtotal: \$53,000.00

Total Days: 51

Total: \$67,575.00

Cost Totals

Upgrade Modules – <i>Annual Fee</i>	Subtotal	\$90,985.00
Cloud New Purchase – <i>Annual Fee</i>	Subtotal	\$12,560.00
Project Management	Subtotal	\$35,455.00
Implementation and Training	Subtotal	\$67,575.00
Data Conversions/Database Setup	Subtotal	\$3,975.00

Total Proposed		\$210,550.00
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Estimated Travel Expenses are NOT outlined in this proposal. The final invoice will reflect actual expenses following the completion of all training activities based on the Federal Guidelines described below.

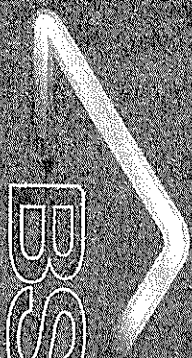
\$160/\$185/\$225 per day hotel, varies by state

\$90 per day car rental

\$70 per day meals

\$730 per trip airfare/related expenses

\$0.70/mile round trip for drive distance



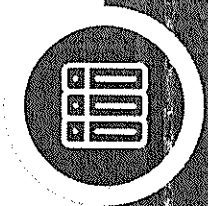
S O F T W A R E .

BS&A cloud

ERP Software Designed for Local Government

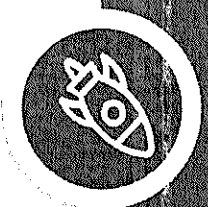
bsasoftware.com

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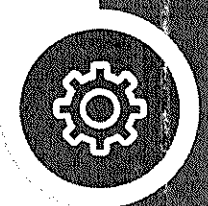
About Us

BS&A Background



Technology

Technology Overview



Benefits

The Benefits of BS&A Cloud



Timeline

The Future of BS&A

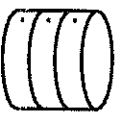
About BS&A Software

- BS&A Software is the leading provider of Financial Management, Tax and Assessing, Utilities Management, and HRMS software for the Public Sector in the State of Michigan.
- BS&A has been providing our software solutions to the Public Sector in the State of Michigan for over 30 years.
- 99% of municipalities in Michigan use at least one of our modules.
- BS&A has a **99%+ client retention rate**, meaning once a municipality chooses to move forward with BS&A, *they want to remain a client in perpetuity.*



BS&A's Software Platforms

What You Have Today



.NET / Desktop

.NET is an on-premise, client-server solution. This platform was released in 2008, making it a 17-year-old product.



What We Recommend

Cloud

Cloud is the platform of the future. BS&A released Cloud in 2021, and it offers significant technological and security enhancements creating a more advantageous environment.

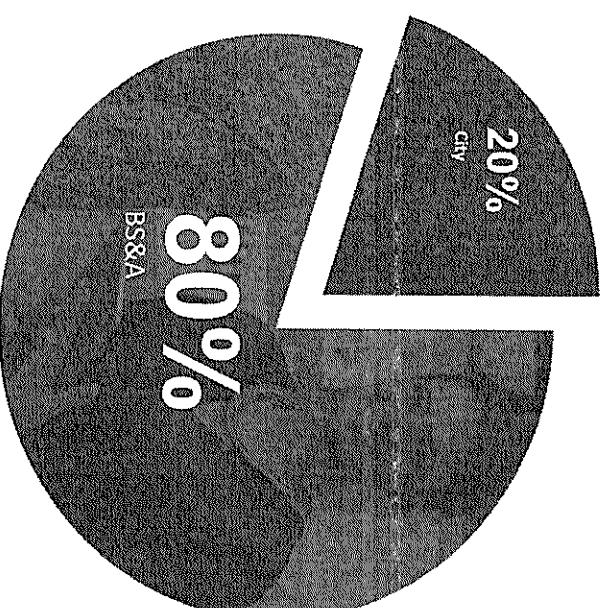
Elevate Your Experience with BS&A Cloud

Experience. BS&A Cloud is our fourth iteration of our solutions over the last 35 years... We are prepared to take you to Cloud.

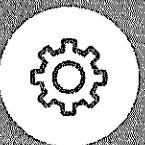
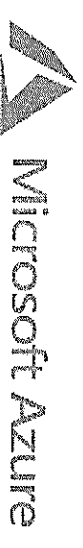
Ownership. We take ownership of the implementation **by putting 80% of the workload on our shoulders.**

- BS&A: Extracts Data
- You: Run Reports for Balancing
- BS&A: Map Conversion
- BS&A: Perform Conversion
- BS&A: Review Converted Data

Share of Implementation Responsibility

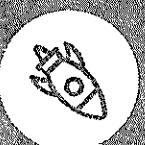


BS&A Cloud Benefits



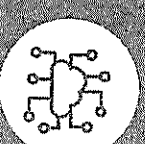
Ease of Access

Work from anywhere with an Internet connection across a range of devices.



Security & Stability

Secure Cloud environment with 99.99% up time and Multi Factor Authentication.



Disaster Recovery

Geo-redundant backups occur automatically at regular intervals to two different regions in the United States.



Future-Proof

Inherit future versions of BS&A Cloud, included in your annual subscription.



Reduce Liability

Eliminate, or reduce, physical servers and we'll handle securing BS&A in cooperation with Microsoft Azure.



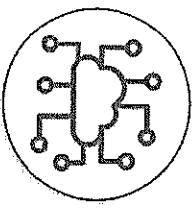
Cohesion

With a single BS&A database, our customers can achieve a deeper level of integration.

What are the Benefits?

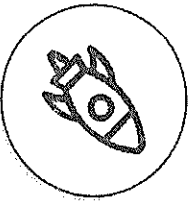
Peace of Mind

- Ransomware Resistance
- Disaster Recovery
- Regular, Automatic Backups
- Reduce Liability



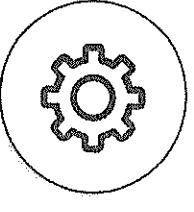
Enhanced Productivity

- Less downtime
- Run heavy processes in the background
- Customize dashboards, workflows, workspaces and more.

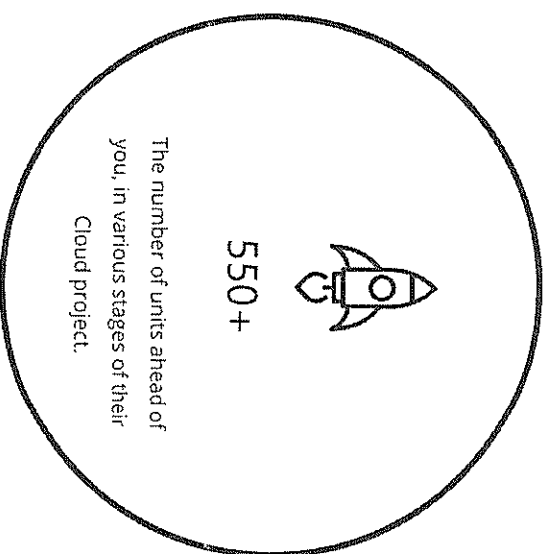


Flexibility

- Easy access from home
- Access to real-time data from multiple locations
- No need to maintain a physical server

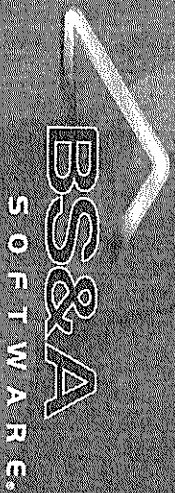


Cloud Adoption Statistics





THANK YOU



CAUTION: This email originated from outside the organization of Houghton County. Exercise EXTREME caution when opening external attachments or links from unknown vendors.

Hi Chelsea,

One thing you should be aware of- if you sign this year, **you will only be paying half of the implementation fees (\$53,503) in 2025**. The rest will not be due until likely 2027 when you will be going live on Cloud.

So the breakdown is this:

- Signing the Contract (around September 2025)- \$53,503
- Go-live on Cloud (around February 2027- this is just a guess, you'll be able to choose a date around 2027)- \$103,545
- Completion of the rest of the training and implementation (around March 2027- again, just a guess)- \$53,502

Let me know if you would need a different fee structure in some capacity. Either way, you're looking at the 2027 fiscal year before you pay about 75% of this cost.

The other thing to note here is that if you're not signing this in 2025, getting Human Resources and Timesheets will be delayed likely into mid-2028 or so.

If you'd like to chat before presenting it to the Board, I'd be happy to do so- feel free to choose a time on my calendar here!

Thanks,
Michael

Michael VanHal, Account Manager

☎ 517-641-8500 | 📠 517-258-0104

michael.vanh@houghtoncountymi.gov





Michael VanHal Michael.VanHal@bsa-software.com

For Chelsea Breaux

Reply Reply all Forward

Mon 7/26/2026 5:43 PM

! High importance

CAUTION: This email originated from outside the organization of Houghton County. Exercise EXTREME caution when opening external attachments or links from unknown senders.

Hi Chelsea,

I wanted to confirm you received this and also add that if you need that initial payment (around \$53k) to be paid in the 2026 fiscal year, I can arrange that as long as you sign on October 1 or shortly after.

Thanks,
Michael

Michael VanHal, Account Manager

O: 517.641.6600 | C: 417.288.0144

michael.vanh@bsa-software.com

