



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**MICHIGAN VETERANS AFFAIRS AGENCY**  
LANSING

ADAM HOLLIER  
DIRECTOR

October 3, 2023

Tom Tikkanen  
401 E. Houghton Ave.  
Houghton, MI 49931

Dear Mr. Tikkanen:

The Michigan Veterans Affairs Agency (MVAA) has accepted Houghton county's application for the 2024 County Innovation Grant (CIG).

The grant award will be funded for up to \$56,649.30 of approved costs during the grant period of October 1, 2023, to September 30, 2024, once the Grant Agreement is signed by both the county and the State of Michigan.

The grant award will be paid on a reimbursement basis and be carried out under the direction of Joseph Battisfore as stated in the grant application.

All grant activities will be supervised by MVAA. For all communications related to the grant, please e-mail [mvaagrants@michigan.gov](mailto:mvaagrants@michigan.gov) and include your county name and "CIG" in the subject line.

As a Grantee, you must be registered to do business with the State of Michigan. Registration is available at the following website: [www.michigan.gov/SIGMAVSS](http://www.michigan.gov/SIGMAVSS). Failure to register will delay payment.

To accept the grant award, please review and sign the Grant Agreement and return in its entirety to [mvaagrants@michigan.gov](mailto:mvaagrants@michigan.gov) no later than 60 days from the date of this letter. Failure to return the signed Grant Agreement may delay payment.

Sincerely,

*Kate Preston*

Grants Specialist, Michigan Veterans Affairs Agency  
Department of Military and Veterans Affairs  
[PrestonK2@michigan.gov](mailto:PrestonK2@michigan.gov)  
517-230-8535

Cc: Joseph Battisfore  
Becky Ylitalo

**GRANT AGREEMENT  
 BETWEEN THE  
 MICHIGAN DEPARTMENT OF MILITARY AND VETERANS AFFAIRS,  
 MICHIGAN VETERANS AFFAIRS AGENCY  
 AND HOUGHTON COUNTY**

This Grant Agreement ("Agreement") is made between the Michigan Department of Military and Veterans Affairs, ("DMVA") **Michigan Veterans Affairs Agency** ("MVAA"), and **Houghton County** ("Grantee"). The Parties in this Agreement will be referred to as Grantor (DMVA or MVAA) and the Grantee (Recipient).

The purpose of this Agreement is to provide funding in exchange for work to be performed for the grant named below. The MVAA is authorized to provide grant assistance and oversight. This Agreement is subject to the terms and conditions specified herein.

Grant Name: FY24 County Innovation Grant (CIG)	Grant # TBD
Amount of grant: \$56,649.30	
Start Date (date executed by DMVA): October 1, 2023 [unless alternate date specified]	End Date: September 30, 2024

**GRANTEE CONTACT:**

Tom Tikkanen  
 \_\_\_\_\_  
 Name/Title  
 Houghton County  
 \_\_\_\_\_  
 Organization  
 401 E. Houghton Ave.  
 \_\_\_\_\_  
 Address  
 Houghton, MI 49931  
 \_\_\_\_\_  
 Address  
 906-369-0022  
 \_\_\_\_\_  
 Telephone number  
 Tom.tikkanen@houghtoncounty.net  
 \_\_\_\_\_  
 E-mail address

**STATE CONTACT:**

Kate Preston, Grant Specialist  
 \_\_\_\_\_  
 Name/Title  
 Michigan Veterans Affairs Agency  
 \_\_\_\_\_  
 Division/Bureau/Office  
 3423 N. Martin Luther King Jr. Blvd. (Bldg. 32)  
 \_\_\_\_\_  
 Address  
 Lansing, MI 48906  
 \_\_\_\_\_  
 Address  
 517-230-8535  
 \_\_\_\_\_  
 Telephone number  
 prestonk2@michigan.gov  
 \_\_\_\_\_  
 E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their organization and that the Parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

**FOR THE GRANTEE:**

\_\_\_\_\_  
 Signature/Title Date

**FOR THE GRANTOR:**

\_\_\_\_\_  
 Signature/Robert Near, Project Manager Date

\_\_\_\_\_  
 Signature/Christine F. Apostol, Chief Financial Officer Date



**SUPPORTING THE FORMATION OF THE SNOWBELT TRANSIT COMMISSION  
RESOLUTION #23-19**

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF HOUGHTON COUNTY,**

**Whereas;** the economy of the Western UP has been devastated by the closure of the White Pine Mine (1997) and the Paper Mill (2013) in Ontonagon County as well as the Ojibwa Prison in Gogebic County.

**Whereas;** the rail line from Rockland to Ontonagon has been removed.

**Whereas;** tourism has been the largest economic engine which was negatively impacted during COVID.

**Whereas;** the second largest economy, logging, is currently being negatively impacted by increasing fuel prices and a crumbling infrastructure; this further affects the tourism industry as well as residents.

**Whereas;** companies and primary wage earner jobs have left the Counties and many companies are discouraged from coming to the Western UP due to the lack of a sufficient logistical network.

**Whereas;** the two counties of Gogebic, and Ontonagon can work together to preserve a vital network for economic growth going forward.

**Whereas;** the abandonment of the rail line has crippled the ability to attract new industries.

**Whereas;** the purpose of the Snowbelt Transit Commission is to acquire and to preserve the Out of Service/Abandoned rail line from the Wisconsin/Michigan border to White Pine, Michigan, while keeping intact the multi-use trails that help support tourism and to ensure the future growth of the Western Upper Peninsula.

**THEREFORE, BE IT RESOLVED that HOUGHTON COUNTY** supports the formation of a new Transit Commission to be called the Snowbelt Transit Commission.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Motion Carried.

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Tom Tikkanen, Chairman  
Houghton County Board of Commission

\_\_\_\_\_  
Date

I, Jennifer Kelly, County Clerk of Houghton County, do hereby certify and set my seal to the above Resolution as adopted October 10, 2023, at the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, MI 49931.

\_\_\_\_\_  
Jennifer Kelly, Houghton County Clerk



September 22, 2023

In care of:  
Municipal Employees' Retirement System of Michigan  
1134 Municipal Way  
Lansing, Michigan 48917

**Subject: Supplemental Valuation for Houghton Co (3102), Division 02**

The purpose of this report is to show the financial implications to the employer of a change to the Current Retiree COLA provision as noted in the table below.

<u>Division</u>	<u>Proposed Change in Benefit</u>
Sheriff Other (02)	Benefit E 2%; COLA Effective 1/1/2024

This report was prepared at the request of MERS staff on behalf of the municipality and is intended for use by the municipality and those designated or approved by the municipality. **The report may be provided to parties other than the municipality only in its entirety.** GRS is not responsible for unauthorized use of this report.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The valuation was based upon information furnished by MERS staff, concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by the municipality and MERS staff.

This report reflects the impact of COVID-19 experience through December 31, 2022. At this time, no future assumptions have been adjusted as a result of COVID-19. Actual future experience will be reflected in each subsequent annual valuation, as experience emerges.

The Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. This report was prepared using certain assumptions approved by the Board. The MERS Board adopted the actuarial assumptions based on the recommendations of the actuary. A description of these assumptions and methods can be found as follows:

- Plan Document, v12012022,
- Actuarial Policy, DOC 8062 (2022-06-23), and
- 2022 Appendix to the Annual Actuarial Valuation Report.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of the municipality as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices and in conformity with the Actuarial Standards of Practice issued by the Actuarial Standards Board.

Shana M. Neeson and Kurt Dossan are members of the American Academy of Actuaries and meet the Academy's Qualification Standards to render the actuarial opinions contained herein.

The signing actuaries are independent of the plan sponsor.

Sincerely,  
Gabriel, Roeder, Smith & Company



Shana M. Neeson, ASA, FCA, MAAA



Kurt Dossan, ASA, FCA, MAAA



## Important Comments

1. Unless otherwise indicated, a funded status measurement presented in this report is based upon the actuarial accrued liability and the actuarial value of assets. The measurement is:
  - a. Inappropriate for assessing the sufficiency of plan assets to cover the estimated cost of settling the plan's benefit obligations.
  - b. Inappropriate for assessing benefit security for the membership.
  - c. Dependent upon the actuarial cost method which, in combination with the amortization policy and asset valuation method, affects the timing and amounts of future contributions. The amounts of future contributions will differ from those assumed in this report due to future actual experience differing from assumed.

A funded status measurement in this report of 100% is not synonymous with no required future contributions. If the funded status were 100%, the Plan would still require future normal cost contributions (i.e., the cost of the active membership accruing an additional year of service credit).

2. This report describes the financial effect of the proposed benefit plan. No statement contained within is a recommendation in favor of or in opposition to the proposed benefit plan.
3. The funded status shows the relationship of the assets to the amount needed to fund past service benefits, the actuarial accrued liability, under valuation assumptions.
4. The results do not show the potential impact on other post-employment benefits (such as retiree health care insurance) or ancillary benefits (such as life insurance).
5. The results of separate actuarial valuations generally cannot be added together to produce a correct estimate of the employer contributions. The total can be considerably greater than the sum of the parts due to the interaction of various plan provisions and assumptions used.
6. Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.
7. The calculations are based upon assumptions regarding future events, which may or may not materialize and proposed plan provisions. The actual impact of proposed plan change(s) will change over time as actual experience emerges. Contact your MERS representative at 800-767-MERS if you believe that:
  - a. The assumptions are unreasonable,
  - b. The plan provisions are missing or incorrectly described,
  - c. Conditions have changed since the calculations were made,
  - d. The information provided in this report is inaccurate or is in any way incomplete, or
  - e. You need further information to make an informed decision.

## Important Comments (Continued)

8. Valuation results are developed through the use of multiple models.

Valuation liabilities were prepared using ProVal's valuation model, a software product of Winklevoss Technologies. We are relying on the ProVal model. We performed tests of the ProVal model with this assignment and made a reasonable attempt to understand the developer's intended purpose of, general operation of, major sensitivities and dependencies within, and key strengths and limitations of the ProVal model. In our professional judgment, the ProVal valuation model has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses.

Financial results were prepared using our financing and projection model which in our professional judgment has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.



**Houghton Co (3102) – Sheriff Other (Division 02)**  
**Impact of Actuarial Accrued Liability**  
**Based on 12/31/2022 Actuarial Valuation**

Under the Benefit Program E, each retirement benefit being paid before the program becomes effective is re-determined the next January 1 by multiplying the retirement benefit otherwise payable by the following percent: 100% plus 2% for each full year in the period from the date the retirement benefit became effective (or the last applicable E adoption date, if later) to the January 1 in the year the redetermination is being made (January 1, 2024). Retirees already covered under Program E-1 or E-2 are not affected by the Benefit E program.

	<b>Current Benefits</b>	<b>Proposed Benefits</b>	<b>Difference</b>
1. Benefit E	Benefit E (2%) (1/1/23)	Benefit E (2%) (1/1/24)	Benefit E (2%) (1/1/24)
2. Retiree Counts			
a) Affected by Benefit E	29	29	0
b) Not Affected by Benefit E	<u>1</u>	<u>1</u>	<u>0</u>
c) Total	30	30	0
3. Annual Retiree Benefits			
a) Affected by Benefit E	\$ 773,742	\$ 789,218	\$ 15,476
b) Not Affected by Benefit E	<u>48,753</u>	<u>48,753</u>	<u>0</u>
c) Total	\$ 822,495	\$ 837,971	\$ 15,476
4. Retiree Accrued Liability	\$ 9,296,536	\$ 9,459,295	\$ 162,759
5. Division Funded Percentage	66.7%	65.9%	-0.8%

As shown in Item 4, the lump sum market value payment required as of the valuation date, December 31, 2022, to fully fund the adoption of the Benefit Program E, is \$162,759. Actual additional market value contribution requirements may be adjusted by MERS staff with interest from the valuation date to the date of contribution.

**The report may be provided to parties other than the municipality only in its entirety.**



# Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

**I. Employer Name** Houghton Co **Municipality #:** 3102

If new to MERS, please provide your municipality's fiscal year: \_\_\_\_\_ through \_\_\_\_\_.  
Month Month

## II. Effective Date

Check one:

A.  If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of \_\_\_\_\_, 20\_\_.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number \_\_\_\_\_ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

For divisions that are closing or freezing with or without conversion, the Employer must complete the [Addendum for Plan Freeze, Closure and Conversions](#)

B.  If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 02), the effective date shall be the first day of 01/2024 (mm/yy). *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C.  If this is a **temporary benefit** (Defined Benefit division number(s) \_\_\_\_\_), select one of the following:

This is a **temporary Benefit Window** with a duration of 2-6 months. Effective dates are from \_\_\_/01/\_\_\_ through the last day of \_\_\_/20\_\_\_ (mm/yy). Complete provisions as applicable under Section IV of this form.

This is a **temporary Lump Sum Buyout Program** for terminated vested participants with a duration of 6-24 months. Effective dates are from \_\_\_/01/\_\_\_ through the last day of \_\_\_/20\_\_\_ (mm/yy). Payout will reflect \_\_\_% (1-100%) of the participant's present value of accrued benefit. For example, if 40% is used, the payout will be 40% of the present value of the benefit. This percentage cannot be changed once adopted.

# Defined Benefit Plan Adoption Agreement

- D.  If this is to **separate employees** from an existing Defined Benefit division (existing division number(s) \_\_\_\_\_) into a new division, the effective date shall be the first day of \_\_\_\_\_, 20\_\_\_\_.
- E.  If this is to merge division(s) \_\_\_\_\_ into division(s) \_\_\_\_\_, the effective date shall be the first of \_\_\_\_\_, 20\_\_\_\_.
- F.  If this is an amendment to close Defined Benefit division(s) # \_\_\_\_\_, with new hires, rehires, and transfers going into an **existing** Defined Benefit division # \_\_\_\_\_, the effective date shall be \_\_\_\_\_ (month/year).

**Note: Closing this Defined Benefit division(s) will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.**

(The amount may be adjusted for any benefit modifications that may have taken place since then).

### III. Plan Eligibility

Division Title: \_\_\_\_\_

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS. Please describe the specific classifications that are eligible for MERS within this division:

\_\_\_\_\_  
(For example: e.g., Full-time employees, Clerical staff, Union Employees participating in XXXX union)

This Division includes **public safety employees** (this information is used for actuarial purposes only. It does not relate to the additional tax for early distribution):  Yes  No

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
<b>Temporary Employees:</b> Those who will work for the municipality fewer than _____ months in total	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Part-Time Employees:</b> Those who regularly work fewer than _____ per _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Seasonal Employees:</b> Those who are employed for tasks that occur at specific times of the year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Voter-Elected Officials</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Appointed Officials:</b> An official appointed to a voter-elected office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Contract Employees</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other:</b> _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other 2:</b> _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Defined Benefit Plan Adoption Agreement

## Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service. Service will begin to accrue and contributions must be reported when the Probationary Period ends.

The probationary period will be \_\_\_\_\_ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

## IV. Provisions

### 1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an *hours and days* has been previously defined (like 10 seven-hour days), stating "70 hours" will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) \_\_\_\_\_ hours in a month.

### 2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer.
- For **contributory divisions**, employee contributions are required where service credit is granted and due at the time of monthly wage and contribution reporting. Employers may use the following formula to calculate employee contributions: the employee's current hourly rate (prior to leave), multiplied by service credit qualification (hours) multiplied by employee contribution. For example, if employees' hourly rate is \$20, the division requires 120 hours to obtain service credit, and employee contributions are 5%, the calculation will look like:  $\$20/\text{hour} \times 120 \times .05 = \$120$  in employee contribution for that leave month. Employers may use another internal formula, if they choose and MERS will make note of it.

If an alternative formula is going to be used, please describe that here:

# Defined Benefit Plan Adoption Agreement

Type of Leave	Service Credit Granted	Service Credit Excluded
Short-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting for Defined Benefit as applicable.

### 3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation:

- Base Wages   
  Box 1 Wages of W-2   
  Gross Wages   
  Custom Definition

Click here to view details of Base, Box 1, and Gross Wages

(To customize your definition, please complete the [Custom Definition of Compensation Addendum](#).)

### V. Valuation-Required Provisions

Valuation Date: September 22, 2023

#### 1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

- Our MERS representative presented and explained the valuation results to the \_\_\_\_\_ on \_\_\_\_\_ (Board, Finance Cmte, etc.) (mm/dd/yyyy).
- As an authorized representative of this municipality, I \_\_\_\_\_ (Name) \_\_\_\_\_ (Title) waive the right for a presentation of the results.

This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

# Defined Benefit Plan Adoption Agreement

2. **Benefit Multiplier** (1%-2.5%, increments of 0.05%) \_\_\_\_\_ % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

Termination Final Average Compensation (calculated over the members entire wage history)

Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

3. **Final Average Compensation** (Min 3 yr, increments of 1 yr) \_\_\_\_\_ years

4. **Vesting** (5 -10 yrs, increments of 1 yr) \_\_\_\_\_ years

5. **Normal Retirement Age** will be the later of: \_\_\_\_\_ (any age from 60-70), or the vesting provision selected above (#4).

6. **Required employee contribution** (Increments of 0.01%) \_\_\_\_\_ %

7. **Unreduced Early Retirement/Service Requirements:**

Age 50 – 54 \_\_\_\_\_ Service between 25 and 30 years \_\_\_\_\_

Age 55 – 65 \_\_\_\_\_ Service between 15 and 30 years \_\_\_\_\_

Service only (must be any number from 20 – 30 years accrued service): \_\_\_\_\_

Age + Service Points (total must be from 70 – 90): \_\_\_\_\_ points

8. **Other**

Surviving Spouse will receive 50% of Straight Life benefit without a reduction to the employees' benefit (also known as an RS50)

Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)

Deferred Retirement Option Program (DROP) – If selected, complete the following:

• Credited interest rate: \_\_\_\_\_% (please select either 0 or 3%)

• The employer, if selected, will delay a Cost of Living Adjustment (COLA) during the DROP period (skip if not applicable):  Yes  No

• Credited payment percentage will be: \_\_\_\_\_% (enter a number from 1-100% in increments of 1%) throughout the duration of the DROP period.

# Defined Benefit Plan Adoption Agreement

- Annuity Withdrawal Program (AWP)

Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:

- Interest rate for employee contributions as determined by the Retirement Board, or  
 MERS' assumed rate of return as of the date of the distribution.

## 9. Cost-of-Living Adjustment

<input checked="" type="checkbox"/> All <b>current</b> retirees as of effective date <input type="checkbox"/> Retirees who retire <b>between</b> ___/01/___ and ___/01/___	<input type="checkbox"/> <b>Future</b> retirees who retire after effective date
Increase of <u>2</u> % or \$ ___ per month	Increase of ___ % or \$ ___ per month
Select one: <input type="checkbox"/> Annual automatic increase <input checked="" type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input checked="" type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired <u>6</u> months (6-12 months, increments of 1 month)	Employees must be retired ___ months (6-12 months, increments of 1 month)

- Check here if the existing COLA will be bridged for active participants as of the effective date selected on this form. Benefits accrued for service after the effective date will have no COLA increase applied.

## 10. Service Credit Purchase Estimates are:

- Not permitted  
 Permitted

## VI. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Benefit Plan Adoption Agreement, the provisions of the Plan Document control.

## VII. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

# Defined Benefit Plan Adoption Agreement

## VIII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

## IX. Execution

### Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by \_\_\_\_\_ on  
the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. (Name of Approving Employer)

Authorized signature: \_\_\_\_\_

Title: \_\_\_\_\_

### Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: \_\_\_\_\_, 20\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized MERS Signatory)



## **Interlocal Agreement and Designated Assessor Contract Checklist**

This Interlocal Agreement and Designated Assessor Contract Checklist is provided to serve as a guide to assist counties in complying with the requirements found in the General Property Tax Act of 1893, as amended by Public Act 660 of 2018, and State Tax Commission guidance. The items below are illustrative of the information the State Commission will review and consider in approving a Designated Assessor. These items should not be considered an exhaustive list.

### **Background Information**

- Name of the county and proposed Designated Assessor
- Identification of all the assessing districts within the county
- Current SEV County totals by class, including special act values
- Total number of parcels, by classification, including special act rolls, within each local unit
- List of any unique, complex or high value properties within the County
- Length of the agreement
- Agreement effective date
- Place of performance of duties
- Signature of the Designated Assessor, the majority of County Board of Commissioners, and a majority of Township Supervisor or City Manager within the county

### **Qualifications of Proposed Designated Assessor**

- Current assessor certification level and number
- Identification of current employment status and specific assessing or equalization responsibilities
- Description of prior local unit assessing experience of the proposed Designated Assessor
- Conflict of interest disclosures

### **Scope of Services Provided by Designated Assessor**

- Preparation of assessment rolls – satisfaction of Supervising Preparation of Assessment Roll
- Plan to correct deficiencies found in audit - timeline for delivery of documents and execution of forms
- Attendance at Boards of Review meetings
- Duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, appeals filed with the Michigan Tax Tribunal
- Reporting requirements and responsibility to meet with local unit officials
- Any and all obligations of local unit assessing staff members
- Responsibilities of Designated Assessor during the period in which they are not acting as an assessor of record for an assessing district within the county
- Requirement to remain certified and in good-standing
- Non-exclusivity of assessing services, if applicable

### **Duties and Responsibilities for Local Unit Contracting with Designated Assessor**

- Providing the Designated Assessor with reasonable access to records, documents, databases and information
- Advise Designated Assessor of any applicable policies and procedures including technology, equipment, facility, etc.

### **Cost and Compensation for Designated Assessor**

- Payment terms and fee structure (i.e., payor, timeline for payment or payments, reimbursement terms if the county pays the retainer upfront, hourly rate, dollar/parcel, amount/assessed value)
- Payment responsibility (i.e., county or assessing district) for when Designated Assessor acting as assessor of record
- Retainer or base rate information, if applicable
- Payment in the event of death or disability of the proposed Designated Assessor
- Cost reimbursement for when the Designated Assessor is acting as assessor of record
- Identification of payment of certain costs including appraisal, expert witness or attorney fees related to MTT appeals, and employing additional assessing staff to bring assessing unit into compliance

TOWNSHIPS CITIES SCHOOL DISTRICTS	TOT TAXABLE HMSTD NON-HMSTD	COUNTY										TOWNSHIP & CITIES										LOCAL SCHOOLS									
		ALLOC. OPER.	MED. CARE	VETERANS ROADS	ALLOC. OPER.	FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY	SET	OPER.	DEBT	CCISD ALLOC	SPEC ED VOC ED	TOTAL MILLAGE																
ADAMS	63,349,614	6,2220	2,2331	1,4905	1,2834	1,2121	1,2121	0,2961	6,0000	-	11,4500	0,3952	2,9030	33,4854																	
02 ADAMS SCH		6,2220	2,2331	1,4905	1,2834	1,2121	1,2121	0,2961	6,0000	18,0000	11,4500	0,3952	2,9030	51,4854																	
CALUMMET	119,922,705	6,2220	2,2331	1,4905	1,2863	1,3289	1,5000	0,9895	6,0000	-	5,2500	0,3952	2,9030	31,0751																	
03 CALUMMET SCH 2T2		6,2220	2,2331	1,4905	1,2863	1,3289	1,5000	0,9895	6,0000	18,0000	5,2500	0,3952	2,9030	49,0751																	
03 CALUMMET SCH VLG S		6,2220	2,2331	1,4905	1,2863	0,9895	1,4766	0,9895	6,0000	-	5,2500	0,3952	2,9030	26,7696																	
13 LL HUBL SCH 2T2		6,2220	2,2331	1,4905	1,2863	0,9895	1,4766	0,9895	6,0000	18,0000	5,2500	0,3952	2,9030	44,7696																	
13 LL HUBL SCH 2T2		6,2220	2,2331	1,4905	1,2863	1,3289	1,5000	0,9895	6,0000	18,0000	4,5000	0,3952	2,9030	30,3251																	
CHASSELL	75,665,154	6,2220	2,2331	1,4905	1,2848	0,9883	1,9766	0,4863	6,0000	-	0,1959	0,3952	2,9030	24,1757																	
05 CHASSELL SCH		6,2220	2,2331	1,4905	1,2848	0,9883	1,9766	0,4863	6,0000	17,5197	0,1959	0,3952	2,9030	41,6954																	
DUNCAN	17,146,225	6,2220	2,2331	1,4905	1,2971	0,8943	2,2604	0,9432	6,0000	-	3,5990	0,3952	2,9030	28,2378																	
74 LANSE SCH		6,2220	2,2331	1,4905	1,2971	0,8943	2,2604	0,9432	6,0000	18,0000	3,5990	0,3952	2,9030	46,2378																	
64 EWN-TC SCH		6,2220	2,2331	1,4905	1,2971	0,8943	2,2604	0,9432	6,0000	-	5,9000	0,3183	3,2742	30,8331																	
64 EWN-TC SCH		6,2220	2,2331	1,4905	1,2971	0,8943	2,2604	0,9432	6,0000	18,0000	5,9000	0,3183	3,2742	48,8331																	
ELM RIVER	29,011,955	6,2220	2,2331	1,4905	1,2859	0,9892	0,9892	0,9892	6,0000	-	-	0,3952	2,9030	25,4146																	
07 ELM RIVER SCH		6,2220	2,2331	1,4905	1,2859	0,9892	0,9892	0,9892	6,0000	17,6094	-	0,3952	2,9030	43,0240																	
FRANKLIN	48,912,102	6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	-	7,0500	0,3952	2,9030	32,0365																	
01 HANCK SCH P2		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	18,0000	7,0500	0,3952	2,9030	50,0365																	
01 HANCK SCH P2		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	18,0000	7,0500	0,3952	2,9030	32,0365																	
01 HANCK SCH P1		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	-	7,0500	0,3952	2,9030	32,0365																	
01 HANCK SCH P1		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	18,0000	7,0500	0,3952	2,9030	50,0365																	
01 HANCK SCH P4		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	-	7,0500	0,3952	2,9030	32,0365																	
01 HANCK SCH P4		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	18,0000	7,0500	0,3952	2,9030	50,0365																	
01 HANCK SCH		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	-	7,0500	0,3952	2,9030	32,0365																	
01 HANCK SCH		6,2220	2,2331	1,4905	1,2927	1,2500	2,0000	1,2000	6,0000	18,0000	7,0500	0,3952	2,9030	50,0365																	
HANCOCK	30,010,982	6,2220	2,2331	1,4905	1,2731	1,3905	6,0000	6,0000	6,0000	-	7,0500	0,3952	2,9030	28,9574																	
01 HANCK SCH		6,2220	2,2331	1,4905	1,2731	1,3905	6,0000	6,0000	6,0000	18,0000	7,0500	0,3952	2,9030	46,9574																	

2023 MILLAGE APPOINTMENT REPORT

COUNTY OF HOUGHTON  
401 E HOUGHTON AVENUE  
HOUGHTON, MICHIGAN 49931

TOWNSHIPS CITIES SCHOOL DISTRICTS LAIRD 74 LANSE SCH 74 LANSE SCH	TOT TAXABLE HMSTD NON-HMSTD	COUNTY-----										TOWNSHIP & CITIES-----										LOCAL SCHOOLS-----										TOTAL MILLAGE
		ALLOC. OPER.	MED. CARE	VETERANS ROADS	ALLOC. OPER.	ALLOC. OPER.	FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY	SET	OPER.	DEBT	CCISD ALLOC	CCISD SPEC ED																	
OSCEOLA 10 OSCEOLA SCH 2E2 10 OSCEOLA SCH 2E2 10 OSCEOLA SCH 2F2 10 OSCEOLA SCH 2F2 03 CALUMET SCH 2G2 03 CALUMET SCH 2G2 10 OSCEOLA SCH PP 03 CALUMET SCH PP	51,456,376	6,2220	2,2331	1,4905	1,2864	2,2000	2,9114	0,9896	6,0000	6,0000	-	5,5000	0,3952	2,9030	31,1416																	
PORTAGE 11 HOU-POR SCH 11 HOU-POR SCH 72 BARAGA SCH 72 BARAGA SCH	132,364,555	6,2220	2,2331	1,4905	1,2769	1,4733	1,9645	1,8633	6,0000	6,0000	-	9,6400	0,3952	2,9030	35,4618																	
QUINCY 01 HANCK SCH 01 HANCK SCH	11,257,133	6,2220	2,2331	1,4905	1,2191	1,4733	1,9645	1,8633	6,0000	6,0000	-	9,6400	0,3952	2,9030	30,5797																	
SCHOOLCRAFT 13 LL-HUBL SCH 13 LL-HUBL SCH 03 CALUMET SCH 03 CALUMET SCH	50,255,510	6,2220	2,2331	1,4905	1,2783	3,0000	0,9425	6,0000	6,0000	-	4,5000	0,3952	2,9030	28,9646																		
STANTON 14 STANTON SCH 14 STANTON SCH	73,446,254	6,2220	2,2331	1,4905	1,2461	1,9172	1,9172	6,0000	6,0000	-	2,4000	0,3952	2,9030	26,7243																		
TORCH LAKE 13 LL-HUBL SCH 2B2 13 LL-HUBL SCH 2B2 13 LL-HUBL SCH 2F2 13 LL-HUBL SCH 2F2 13 LL-HUBL SCH PERS 13 LL-HUBL SCH PERS 10 OSCEOLA SCH 2E2 10 OSCEOLA SCH 2E2	118,557,720	6,2220	2,2331	1,4905	1,2629	0,9715	0,9715	6,0000	6,0000	-	4,5000	0,3952	2,9030	26,9497																		

2023 MILLAGE APPOINTMENT REPORT

COUNTY OF HOUGHTON  
401 E HOUGHTON AVENUE  
HOUGHTON, MICHIGAN 49931

TOWNSHIPS CITIES SCHOOL DISTRICTS	TOT TAXABLE HMSTD NON-HMSTD	COUNTY										TOWNSHIP & CITIES					LOCAL SCHOOLS					TOTAL MILLAGE
		ALLOC. OPER.	MED. CARE	VETERANS ROADS	ALLOC. OPER.	OPER. FIRE	STREET ROADS	OTHER REFUSE	OTHER LIBRARY	SET OPER.	OPER.	DEBT	CCISD ALLOC	CCISD SPEC ED								
CITY OF HANCOCK	134,135,872	6,2220	2,2331	1,4905	13,2663	0,8000	0,8000	0,8000	0,8000	6,0000	6,0000	18,0000	7,0500	0,3952	2,9030	2,9030	41,9601					
01 HANCK SCH		6,2220	2,2331	1,4905	13,2663	0,8000		0,8000	0,8000	6,0000	6,0000	18,0000	7,0500	0,3952	2,9030	2,9030	59,9601					
01 HANCK SCH		6,2220	2,2331	1,4905	13,2663	0,8000		0,8000	0,8000	6,0000	6,0000	18,0000	7,0500	0,3952	2,9030	2,9030	59,9601					
CITY OF HOUGHTON	172,879,855	6,2220	2,2331	1,4905	15,0000					1,8633	6,0000	17,2832	9,6400	0,3952	2,9030	2,9030	45,7471					
11 HOU-POR SCH		6,2220	2,2331	1,4905	15,0000					1,8633	6,0000	17,2832	9,6400	0,3952	2,9030	2,9030	63,0303					
11 HOU-POR SCH		6,2220	2,2331	1,4905	15,0000					1,8633	6,0000	17,2832	9,6400	0,3952	2,9030	2,9030	63,0303					
VILLAGES																						
CALLUMET VILLAGE	10,392,357	6,2220	2,2331	1,4905	1,2863	12,8020	3,9470	1,7000	0,9895	6,0000	6,0000	-	5,2500	0,3952	2,9030	2,9030	45,2186					
03 CALLUMET SCH		6,2220	2,2331	1,4905	1,2863	12,8020	3,9470	1,7000	0,9895	6,0000	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	63,2186					
03 CALLUMET SCH		6,2220	2,2331	1,4905	1,2863	12,8020	3,9470	1,7000	0,9895	6,0000	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	63,2186					
03 CALLUMET SCH DDA	4,541,417	6,2220	2,2331	1,4905	1,2863	12,8020	3,9470	2,8783	0,9895	6,0000	6,0000	-	5,2500	0,3952	2,9030	2,9030	46,3969					
03 CALLUMET SCH DDA		6,2220	2,2331	1,4905	1,2863	12,8020	3,9470	2,8783	0,9895	6,0000	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	64,3969					
03 CALLUMET SCH DDA		6,2220	2,2331	1,4905	1,2863	12,8020	3,9470	2,8783	0,9895	6,0000	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	64,3969					
COPPER CITY VILG	2,442,487	6,2220	2,2331	1,4905	1,2863	5,3145	0,4872	2,8733	0,9895	6,0000	6,0000	-	5,2500	0,3952	2,9030	2,9030	35,4446					
03 CALLUMET SCH		6,2220	2,2331	1,4905	1,2863	5,3145	0,4872	2,8733	0,9895	6,0000	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	53,4446					
03 CALLUMET SCH		6,2220	2,2331	1,4905	1,2863	5,3145	0,4872	2,8733	0,9895	6,0000	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	53,4446					
LAKE LINDEN VILG	16,384,163	6,2220	2,2331	1,4905	1,2783	9,5875	1,7500	3,8481	1,7500	1,7007	6,0000	-	4,5000	0,3952	2,9030	2,9030	43,6584					
13 L-L-HUBL SCH		6,2220	2,2331	1,4905	1,2783	9,5875	1,7500	3,8481	1,7500	1,7007	6,0000	18,0000	4,5000	0,3952	2,9030	2,9030	61,6584					
13 L-L-HUBL SCH		6,2220	2,2331	1,4905	1,2783	9,5875	1,7500	3,8481	1,7500	1,7007	6,0000	18,0000	4,5000	0,3952	2,9030	2,9030	61,6584					
LAURIUM VILG	28,875,263	6,2220	2,2331	1,4905	1,2863	12,5000	3,5000	5,8268	0,9895	0,9221	6,0000	-	5,2500	0,3952	2,9030	2,9030	49,5185					
03 CALLUMET SCH		6,2220	2,2331	1,4905	1,2863	12,5000	3,5000	5,8268	0,9895	0,9221	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	67,5185					
03 CALLUMET SCH		6,2220	2,2331	1,4905	1,2863	12,5000	3,5000	5,8268	0,9895	0,9221	6,0000	18,0000	5,2500	0,3952	2,9030	2,9030	67,5185					
SOUTH RANGE VILG	15,124,630	6,2220	2,2331	1,4905	1,2834	12,2204	2,9379	2,9379	0,2961	6,0000	6,0000	-	11,4500	0,3952	2,9030	2,9030	47,4316					
02 ADAMS SCH		6,2220	2,2331	1,4905	1,2834	12,2204	2,9379	2,9379	0,2961	6,0000	6,0000	18,0000	11,4500	0,3952	2,9030	2,9030	65,4316					
02 ADAMS SCH		6,2220	2,2331	1,4905	1,2834	12,2204	2,9379	2,9379	0,2961	6,0000	6,0000	18,0000	11,4500	0,3952	2,9030	2,9030	65,4316					



## EXEMPTION RESOLUTION

### TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

#### Resolution #23-20

**WHEREAS**, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

**WHEREAS**, the Act contains three options for complying with the requirements of the Act;

**WHEREAS**, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

**WHEREAS**, the County of Houghton has decided to adopt the annual Exemption option as its choice of compliance under the Act;

**NOW, THEREFORE, BE IT RESOLVED** the County of Houghton elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January, 1st, 2024 through December, 31st, 2024.

Moved by Commissioner:

Supported by Commissioner:

Roll Call Vote:

Yes:

No:

Motion Carried.

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Tom Tikkanen, Chairman  
Houghton County Board of Commission

\_\_\_\_\_  
Date

I, Jennifer Kelly, County Clerk of Houghton County, do hereby certify and set my seal to the above Resolution as adopted October 10, 2023, at the Houghton County Courthouse, 401 East Houghton Avenue, Houghton, MI 49931.

\_\_\_\_\_  
Jennifer Kelly, Houghton County Clerk



# Western Upper Peninsula Health Department

10/4/2023

540 Depot St., Hancock, MI 49930  
Phone (906) 482-7382, Fax (906) 482-9410

**Invoice**

9240003

Houghton County  
Houghton County Courthouse  
Attn: Jennifer Kelly  
401 E. Houghton Avenue  
Houghton, MI 49931

Fiscal Year 2024 - First Quarter  
October - December 2023

Charge Date	Description	Qty	Unit Price	Amount
10/4/2023	Quarterly Appropriations - Houghton County, October - December 2023	0.00	0.00	\$68,081.00

Payment Terms: Net 30 Days

**Please return bottom portion with your payment.**

Total: \$68,081.00

Customer ID HTN CTY

Invoice ID 9240003

Customer Name Houghton County

Invoice Date 10/4/2023

Charge Date	Description	Qty	Unit Price	Amount
10/4/2023	Quarterly Appropriations - Houghton County, October - December 2023	0.00	0.00	\$68,081.00

Payment Terms: Net 30 Days

Total: \$68,081.00

Fiscal Year 2024 - First Quarter  
October - December 2023





# Keweenaw

CHAMBER OF COMMERCE  
AT THE CENTER OF OUR COMMUNITY

902 College Ave.  
Houghton, MI 49931  
(906) 482-5240  
info@keweenaw.org

## Invoice

Invoice Date: 9/1/2023  
Invoice Number: 12766

Houghton County  
Elizabeth Bjorn  
401 E. Houghton Avenue  
Houghton, MI 49931

		Terms	Due Date
		Net 30	10/1/2023
Description	Quantity	Rate	Amount
Annual Fees AND Dues \$400	1	\$400.00	\$400.00
<b>Subtotal:</b>			<b>\$400.00</b>
<b>Tax:</b>			<b>\$0.00</b>
<b>Total:</b>			<b>\$400.00</b>
<b>Payment/Credit Applied:</b>			<b>\$0.00</b>
<b>Balance:</b>			<b>\$400.00</b>

Thank you for your support of the Keweenaw Chamber of Commerce

Please return this portion with your payment.

Member Name: Houghton County

Invoice #: 12766

Payment Amount: \$ \_\_\_\_\_

Payment Method:  Check # \_\_\_\_\_  Credit Card

Make all checks payable to Keweenaw Chamber of Commerce or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV Code (3 digits on back of card) \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Keweenaw Chamber of Commerce  
902 College Avenue, Houghton, MI 49931  
906-482-5240  
www.keweenaw.org



**Keweenaw**  
CHAMBER OF COMMERCE  
AT THE CENTER OF OUR COMMUNITY

September 1, 2023

Dear Valued Chamber Member,

On behalf of the Keweenaw Chamber of Commerce, we would like to express our sincere appreciation for continuing your membership with the leading local advocate for businesses in our area.

Your investment supports the Chamber's mission to improve the community and economic vitality, strengthen the economy, and enrich the quality of life for the people in the Keweenaw.

Please be assured that your membership will continue to be a sound and wise investment for your company. Please do not hesitate to contact us if you have any questions or if we can be of any further assistance. Enclosed are your membership dues for the 2023 year! Thank you.

Sincerely,

Penny Milkey  
Board President  
Keweenaw Chamber of Commerce