

Houghton County DHHS Board Meeting Minutes (MCF Portion)

September 17, 2026

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at the DHHS offices in Houghton, MI on September 17, 2026 beginning at 09:14 a.m.

Present: Ed Jenich, Chairman
 Christy Hilgers, Vice Chair
 James Tervo, Board Member
 Gretchen Janssen, County Commissioner
 Roy Britz, County Commissioner
 Adam Laplander, CEO/Administrator - Secretary
 Ashley Kuru, Chief Financial Officer

Absent:

The agenda was adopted and the minutes from the August 2026 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

Public comment: None

The August 2026 MCF Vouchers were reviewed and approved.

The CEO/Administrator updated the Board on:

- The Facility's current occupancy status and average occupancy rates for August 2026 and the current inquiry list numbers.
- The TPOAM negotiations were completed and the contract has been ratified.
- Canal View making the list as one of Newsweek's America's Best Nursing Homes 2027.
- The Safety Meeting minutes for quarter three 2026.
- The cancellation notice from Portage of the wound care agreement as of October 31, 2026.

The CFO updated the Board on:

- The August financial statements. A Motion was made by Christy Hilgers and supported by Jim Tervo to accept the financial reports. Motion passed.
- The current A/R aging.
- The FY27 Budget and FY27 Capital Budget. A Motion was made by Christy Hilgers and supported by Jim Tervo to accept the FY27 Budget. Motion passed. A Motion was made by Christy Hilgers and supported by Jim Tervo to accept the FY27 Capital Budget for the Rehab department and the Maintenance department, excluding item one. Motion passed.
- The FY27 Pension Contribution will be tabled after further review with Plante Moran and brought to the October Board meeting.

Houghton County DHHS Board Meeting Minutes (MCF Portion)

September 17, 2026

- The FY26 Bad Debt Write-Off in the total amount of \$294,254.07. Motion was made by Christy Hilgers and supported by Jim Tervo to proceed with the FY26 Bad Debt Write-Off. Motion passed.

The CEO/Administrator updated the Board on:

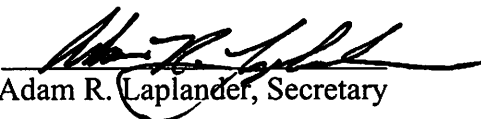
- The change order for the JCI project. The amount of the change order to change VAV's from 3-way valves to 2-way valves and correcting faulty radiator lines is \$98,200. Motion made by Christy Hilgers and supported by Jim Tervo to proceed with the JCI change order. Motion passed.
- The quote from Ahern to perform HVAC work in the amount of \$9,485. Motion made by Jim Tervo and supported by Christy Hilgers to proceed with the Ahern quote. Motion passed.
- The Social Worker contract with Jenel Stoinski. The Board would like to see an hourly contract moving forward for the Social Worker contract. If in agreement, a new contract will be brought to the October Board meeting.
- The Plante Moran audit engagement letter for FY27. Motion made by Christy Hilgers and supported by Jim Tervo to engage with Plante Moran for the FY27 Financial Audit. Motion passed.

At 10:15 a.m. motion was made by Christy Hilgers and supported by Jim Tervo to move into executive session. Those in attendance were Ed Jenich, Christy Hilgers, Jim Tervo, Adam Laplander, and Ashley Kuru. Motion passed.

Motion made by Christy Hilgers and supported by Jim Tervo to resume the board meeting at 10:55 a.m. Motion passed. Those in attendance were Ed Jenich, Christy Hilgers, Jim Tervo, Adam Laplander, and Ashley Kuru. Motion passed. A motion was made by Jim Tervo and supported by Christy Hilgers to approve the Management and Support Staff wage increases as proposed. Motion passed.

There being no further business, motion made to adjourn by Christy Hilgers and supported by Jim Tervo at 10:55 a.m. Motion passed.


Ed Jenich, Chairman


Adam R. Laplander, Secretary