

Houghton County DHHS Board Meeting Minutes (MCF Portion) April 16, 2026

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at Canal View ~ Houghton County in Hancock, MI on April 16, 2026 beginning at 09:13 a.m.

Present: Ed Jenich, Chairman
Christy Hilgers, Vice Chair
Gretchen Janssen, County Commissioner
Roy Britz, County Commissioner
Adam Laplander, CEO/Administrator - Secretary
Ashley Kuru, Chief Financial Officer
Jodi Nuttall, Director of Nursing

Absent: James Tervo, Board Member
Kara Destrampe, Director of Operations

The agenda was adopted and the minutes from the March 2026 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

Public comment: None

The March 2026 MCF Vouchers were reviewed and approved.

The CEO/Administrator updated the Board on:

- The Facility's current occupancy status and average occupancy rates for March 2026 and the current inquiry list numbers.
- The current Flint numbers for international CNAs, LPNs, & RNs. The facility has six CNAs, one LPN and one RN on site.
- The facility is continuing the restructuring project and recommendations from both Plante Moran and Lebenbom Consulting.

The CFO:

- Distributed the March financial statements to the Board and they were reviewed. A Motion was made by Christy Hilgers and supported by Ed Jenich to accept the financial reports. Motion passed.
- Updated the Board on the current A/R aging.
- Updated the Board on the upcoming Medicaid Audit with a start date of June 01, 2026.

The CEO/Administrator, CFO, Director of Facilities and Assistant Director of Facilities provided a tour of the facility to Ed Jenich, Roy Britz, and Christy Hilgers. The tour included several of the completed projects to include the elevator upgrades, water heater upgrades, boiler room upgrades and the Rehab Unit.

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The CEO/Administrator updated the Board on:

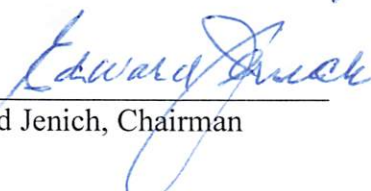
- The purchase of a new all-wheel drive Ford Transit Van from Master's Transportation Inc. The cost of the custom Transit 350 ADA X2C is \$83,485. Motion made by Christy Hilgers and supported by Ed Jenich to purchase the new van and dispose of the 2016 van. Motion passed.
- The cost savings initiative with having additional international staff on site as well as the upgrades that provide utility savings to the facility

At 10:45 a.m. motion was made by Christy Hilgers and supported by Ed Jenich to move into executive session. Those in attendance were Ed Jenich, Christy Hilgers, and Adam Laplander. Motion passed.

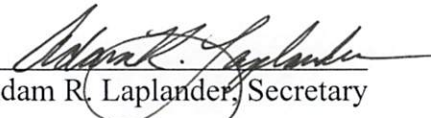
Motion made by Christy Hilgers and supported by Ed Jenich to resume the board meeting at 11:03 a.m. Motion passed. Those in attendance were Ed Jenich, Christy Hilgers, and Adam Laplander. Motion passed.

Motion made by Christy Hilgers and supported by Ed Jenich for the wage increase for the Nurse Scheduler as proposed. The Board was updated on the upcoming retirement of the Medical Director, the restructuring, the FOIA request, and the facility COTA furthering her education to become an Occupational Therapist.

There being no further business the Board adjourned at 11:10 a.m.



Ed Jenich, Chairman



Adam R. Laplander, Secretary