

Houghton County DHHS Board Meeting Minutes (MCF Portion) January 15, 2026

The regular meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility Portion) was held at the DHHS offices in Houghton, MI on January 15, 2026 beginning at 09:14 a.m.

Present: Ed Jenich, Chairman
 Christy Hilgers, Vice Chair
 James Tervo, Board Member
 Tom Tikkanen, County Commissioner Liaison
 Roy Britz, County Commissioner
 Adam Laplander, CEO/Administrator - Secretary
 Ashley Kuru, Chief Financial Officer
 Kara Destrampe, Director of Operations
 Jodi Nuttall, Director of Nursing

Absent:

The agenda was adopted and the minutes from the December 2025 meeting of the Houghton County Department of Health and Human Services Board (Medical Care Facility portion) were reviewed and approved as written.

Public comment: None

The December 2025 MCF Vouchers were reviewed and approved.

The CEO/Administrator updated the Board on:

- The Facility's current occupancy status and average occupancy rates for December 2025 and the current inquiry list numbers.
- The current Flint numbers for international CNAs, LPNs, & RNs. The facility has extended offers to five CNAs and one LPN that have accepted. Their expected arrival is between February 2nd, 2026 and March 2nd, 2026.
- The facility is continuing the restructuring project and recommendations from both Plante Moran and Lebenbom Consulting.
- The Facility had a clogged sewer line on Sunday January 11th that was finally cleared on Monday January 12th. This resulted from flushable wipes building up in the system. The ground floor is being cleaned and inspected.

The CFO:

- Distributed the December financial statements to the Board and they were reviewed. A Motion was made by Christy Hilgers and supported by Jim Tervo to accept the financial reports. Motion passed.
- Updated the Board on the current A/R aging.
- Updated the Board on the progress of the FY25 Financial Audit and Cost Report Audit.

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The CEO/Administrator updated the Board on:

- Hired Dietary Manager from within who has over 23+ years of experience.
- Cost savings of making copies of “Ballot Coaching” posters versus ordering by the Director of Life Enrichment.
- Appraisal approval at the County Board of Commissioner’s Meeting held on January 13, 2026. It was voted by the Commissioner’s to proceed with the appraisal being paid for by Canal View. However, we are waiting on confirmation that is legal to do so with Canal View’s funds being restricted at the County level. The CEO/Administrator will provide an update to the Board Members and County Commissioner’s once information is received.

There being no further business the Board adjourned at 10:14 a.m.



Ed Jenich, Chairman



Adam R. Laplander, Secretary