

AGENDA

JAIL COMMITTEE MEETING/INDUSTRY DAY

Franklin Township Hall
49850 HIGHWAY, US-41, Hancock, MI 49930

July 15, 2026 – 5:00-7:00 PM

Microsoft Teams meeting:
Meeting ID: 289 071 618 288 697
Passcode: ik6Cf9mK

- A. Call to Order
- B. Roll Call – This meeting’s convener Tom Tikkanen
Committee Members:
Tom Tikkanen, Gretchen Janssen, Sheriff Josh Saaranen, Faith Morrison,
Valorie Troesch, Justin LaCosse, Susanna Peters, Todd LaRoux, Tom
Bingham, Jennifer Kelly, Andrea Johnson, Jason Baker
- C. Approval of Agenda/Additions
- D. Public Comments
- E. Industry Day Events—Committee member Faith Morrison, facilitator
 - 1. (5:00pm) Welcome/Introduction/Thanks
Charge: Produce a ROM cost for building a jail and sheriff’s offices at the Sharon Avenue property that has space for no fewer than 60 inmates (up to 70) and that contains working spaces sufficient in size for serving that number of inmates.
 - 2. (5:05pm) Deliverable—ROM estimate of the cost of building the facility (details attached). **Due date: Wednesday, July 29, 9pm.**
 - 3. (5:10pm) Discussion of Design Build versus Design-Bid-Build– How does it work for the county?
 - 4. (5:30pm) Part 1: Working spaces in the jail/sheriff’s office—a safe and effective law enforcement operation for Houghton County (department sizes scale with the amount of confinement housing; MDOC requirements for sizes and elements; scenarios in the current facility; Community Corrections)
(6:00pm) —————COFFEE BREAK (informal exchanges)—————
 - 5. (6:10pm) Part 2: Working spaces in the jail/sheriff’s office—continued
 - 6. (6:45pm) Final questions and discussion
- F. Next Jail Committee meeting: July 20, 2026 4pm, 5th floor conference room, Houghton County Courthouse
- G. Public Comments
- H. Adjournment

ADDITIONAL INFORMATION FOR ROM

Departments in the facility under discussion (new features in bold)

- a. Sheriff's offices: public circulation (**arraignment courtroom**), executive admin, road patrol, investigations, evidence storage, emergency management office
- b. Corrections: admin, intake/booking, medical, confinement housing (male, female, **juvenile**, detox, **mental health**), **program spaces**, **attorney consultation**, kitchen/laundry, personal property storage
- c. Support: mechanical, **IT**
- d. Other: sally port, marine/ORV/snowmobile, Emergency Management office

Deliverables from interested contracting firms

- a. ROM (rough order of magnitude) estimate of the cost of building the facility. **Due date: Wednesday, July 29, 9pm.**
- b. List any assumptions made in developing ROM
- c. Identify any opportunity to combine spaces/functions that would reduce the size or cost of the facility
- d. Identify jail-specific construction experience and if not, how you plan to address the needed specialized skillsets.
- e. Identify the highest-risk items involved in project
- f. Identify what information the County should provide to remove ambiguity from the process or reduce cost/risk
- g. Note: Companies should not include any proprietary or sensitive information in their response

Deliver ROM to hr@houghtoncounty.gov by 9pm Wednesday July 29, 2026