

**HOUGHTON COUNTY DRAIN COMMISSIONER**  
**SOIL EROSION/SEDIMENTATION CONTROL PERMIT APPLICATION**

Pursuant to Part 91, Soil Erosion and Sedimentation Control, of Act 451 of the Public Acts of 1994, as amended.

A Soil Erosion and Sedimentation Control Permit is required for **earth changes** that are located within 500 feet of a **lake or stream** and for **earth changes** that are one acre (43,560 square feet) or more in surface area, regardless of the location.

**Earth Change** – A human-made change in the natural cover or topography of land, including cut and fill activities, which may result in or contribute to soil erosion or sedimentation of adjacent properties or the waters of the state. Earth change does not include the practice of plowing and tilling soil for the purpose of crop production.

**Stream** – A river, creek, or other surface watercourse which may or may not be serving as a drain as defined in Act No. 40 of the Public Acts of 1956, as amended, being section 280.1 et seq. of the Michigan Compiled Laws, and which has definite banks, a bed, and visible evidence of the continued flow or continued occurrence of water, including the connecting waters of the Great Lakes. This includes a ditch, gully, ravine, etc. that *is serving* as a river, stream, or creek.

**Lake** – The Great Lakes and all natural and artificial inland lakes or impoundments that have definite banks, a bed, visible evidence of a continued occurrence of water, and a surface area of water that is equal to or greater than one acre. “Lake” doesn’t include sediment basins and basins constructed for the sole purpose of storm water retention, cooling water or treated polluted water.

**Instructions:**

Please fill out the PERMIT APPLICATION and a SITE PLAN and submit them with the PERMIT FEE. (Checks payable to Houghton County.)

Part 91, Rule 1703 REQUIRES all permit applications to include a SESC (**Soil Erosion & Sedimentation Control**) site plan that shall include, but not be limited to, all of the following:

1. Scaled plan submitted on **no smaller than an 8½ x 11 (letter size) piece of paper.**
2. Site location sketch.
3. Distance to nearest lake or stream.
4. Predominant land features.
5. Soils information and slope
6. Limits of earth change.
7. Drainage facilities.
8. Timing and sequence.
9. Temporary SESC measures.
10. Permanent SESC measures.
11. Maintenance program for SESC.

\* The above numbers correspond with the numbers on the example site plan

Enclosed with the Soil Erosion Application is an example of a SESC site plan and a Letter of Authorization for Designated Agents.

**HOUGHTON COUNTY DRAIN COMMISSIONER**  
**SOIL EROSION/SEDIMENTATION CONTROL**  
*Permit Fee Schedule*  
Effective April 1, 2009

**SINGLE FAMILY RESIDENTIAL**

|   |  |
|---|--|
| Up to One Acre - Plan Review & Permit Fee | <b>\$90 (Includes Two Inspections)</b> |
| Each Additional Acre or Fraction Thereof  | <b>\$20</b>                            |
| Additional Inspections                    | <b>\$40 Each</b>                       |

**COMMERCIAL, INDUSTRIAL AND ALL OTHER EARTH CHANGES \***

|   |   |
|---|---|
| Up to One Acre - Plan Review & Permit Fee | <b>\$200 (Includes Three Inspections)</b> |
| Each Additional Acre or Fraction Thereof  | <b>\$40</b>                               |
| Additional Inspections                    | <b>\$40 Each</b>                          |

\* Please see instructions on permit application for definition of "earth change"

- Permits will expire one year from the date issued (five years for sand & gravel pits)
- Permits may be extended one additional year for a fee equal to 50% of the original permit fee
- After-the-fact permits will have \$50 added to the permit fee

# SOIL EROSION SEDIMENTATION CONTROL PERMIT APPLICATION

In accordance with Part 91, Soil Erosion Sedimentation Control, of the Natural Resources and Environmental Protection Act, PA 451 of 1994, as amended

Houghton County Drain Commissioner  
401 E Houghton Ave, Houghton MI 49931  
Phone: (906) 319-1663

1 **Owner's Name:** \_\_\_\_\_ Today's Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

2 **Contractor's Business Name:** \_\_\_\_\_ Contact Person's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

3 Who will be the on-site responsible party; the owner, the contractor, or the designated agent? \_\_\_\_\_

4 **Site Location:** Parcel Identification Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Site Address: \_\_\_\_\_

5 **Proposed Earth Changes:**

Approximate acres or Sq Ft of earth to be disturbed? \_\_\_\_\_

Describe the project and the earth change activity. \_\_\_\_\_

What type of project is this?      Commercial    Residential    Multi Family    Land Balancing    Other

Proposed start date of the project: \_\_\_\_\_ Proposed end date of the project: \_\_\_\_\_

6 Name of *and* distance to all lakes, streams, or water courses: \_\_\_\_\_

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, PA 451 of 1994 as amended, applicable local ordinances, and the documents accompanying this application.

Owner's / Designated Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please note how you would like to receive your issued permit**

Email

US Mail

Pickup

**HOUGHTON COUNTY DRAIN COMMISSIONER  
SOIL EROSION/SEDIMENTATION CONTROL**

**401 E. Houghton Avenue  
Houghton, MI 49931  
Phone (906)482-4491 FAX (906)482-7238**

**LETTER OF AUTHORIZATION**

(Note: Complete this form only if the permit applicant or primary contact person is not the landowner of record.)

Type of Project: \_\_\_\_\_

Location of Project: \_\_\_\_\_

Township/City: \_\_\_\_\_

Property Tax ID#: \_\_\_\_\_

As landowner of the property described above, I authorize the person indicated below to act on my behalf for the purposes of this application for a Soil Erosion and Sediment Control Permit pursuant to Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, Act No. 451 of the Public Acts of 1994, as amended. I understand that I am responsible for all earth changes related to this project and understand that Part 91, Act 451 may be enforced against me in the event of any violation of that Act.

**LANDOWNER:**

\_\_\_\_\_  
(Please print or type)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Address and Phone Number)

**LANDOWNER'S AUTHORIZED AGENT:**

\_\_\_\_\_  
(Please print or type)

